



FOREIGN NATIONAL INFORMATION FORM

To be completed by foreign nationals receiving any form of payment from Mason who cannot complete the online Foreign National Information Form
(Note: This form is not applicable to Lawful Permanent Residents)

- ❖ Please answer all applicable questions and schedule an appointment with the International Tax Coordinator.
- ❖ You should bring to the appointment your **social security card** or **ITIN, passport, I-94 departure card, I-20, DS2019, EAD,** and/or any other applicable immigration documents. **(Note: If an appointment with the International Tax Coordinator cannot be made, attach copies of your immigration documents to this form.)**

1) Last or Family Name:	First Name:	Middle Name:
2) Social Security # or ITIN:	3) GMU ID#:	4) Birthdate:

5) U.S. Address

6) Foreign Residence

Street(Line 1):	Address(Line 1):
Street (Line 2):	Address (Line 2):
Street (Line 2):	Address (Line 2):
City:	City:
State:	Province:
Zip Code:	Postal Code:
	Country:

7) Country of Residence if different from foreign residence address: _____
 Did tax residency from your home country end? Yes No If yes, when? _____

Important! If you have ever lived in a country other than that of your citizenship, please explain on page 2.

8) Country of Citizenship: _____ **9) Country That Issued Passport:** _____

10) Passport Number: _____ **11) Passport Expiration Date:** _____

12) CURRENT IMMIGRATION STATUS:

- F-1 Student
 F-1 OPT
 J-1 Exchange Visitor
 J-2 Dependent
 B-1 Visitor for Business
 B-2 Visitor for Tourist
 VWB Visa Waiver/Business
 VWT Visa Waiver/Tourist
 H1b Temporary Employee
 Other (e.g. G-4, A-1, green card pending, asylee, etc.) _____

13) If CURRENT Immigration status is J-1, what is the subtype? Check one:

<input type="checkbox"/> 01 Student	<input type="checkbox"/> 05 Professor	<input type="checkbox"/> Other:
<input type="checkbox"/> 02 Short Term Scholar	<input type="checkbox"/> 12 Research Scholar	

14) What is the ACTUAL Primary PURPOSE of the visit? Check one:

<input type="checkbox"/> 01 Studying in a Degree Program	<input type="checkbox"/> 04 Lecturing	<input type="checkbox"/> 07 Conducting Research	<input type="checkbox"/> 10 Clinical Activities
<input type="checkbox"/> 02 Studying in a Non-Degree Program	<input type="checkbox"/> 05 Observing	<input type="checkbox"/> 08 Training	<input type="checkbox"/> 11 Temporary Employee
<input type="checkbox"/> 03 Teaching	<input type="checkbox"/> 06 Consulting	<input type="checkbox"/> 09 Demonstrating Special Skills	<input type="checkbox"/> 12 Here with spouse/relative

15) If you are a student, what is your STUDENT TYPE?

<input type="checkbox"/> Undergraduate	<input type="checkbox"/> Masters	<input type="checkbox"/> Doctoral	<input type="checkbox"/> Other:
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HOW TO COMPLETE THE FOREIGN NATIONAL INFORMATION FORM

1. **Name:** List your full name as it appears on your Social Security Card, ITIN letter, or your passport if you do not have a U.S. taxpayer ID number.
2. **Social Security Number or ITIN:** Enter the U.S. Social Security number issued to you by the U.S. Social Security Administration or the Individual Taxpayer Identification Number issued to you by the U.S. Internal Revenue Service. Do NOT list temporary numbers, school assigned numbers or foreign social security numbers.
3. List your **GMU ID#** as assigned by George Mason University. It will begin with the letter G.
4. **Birthdate:** List your birthdate as mm/dd/yy.
5. **U.S. Address:** List your local U.S. address.
6. **Foreign Address:** List the address you consider to be your foreign permanent address.
7. **Country of Residence:** This is your tax residence. Tax residence is where you were last potentially subject to taxes as a resident of that country. This can be different from legal residence or country of citizenship. Do NOT include the U.S. as Country of Residence.
8. **Country of Citizenship:** List your country of citizenship.
9. **Country that Issued your Passport:** List the name of the country that issued your passport.
10. **Passport Number:** Enter your passport number.
11. **Passport Expiration:** Enter the expiration date of your passport.
12. **Current Immigration Status:** Check the type of immigration status that you currently hold.
13. **Immigration Status for J-1:** Check the appropriate J-1 subtype. You can find this on your DS-2019.
14. **Actual Primary Activity:** Check only one activity.
15. **Student Type:** If you entered the U.S. in student status, please check the appropriate box.
16. **Spouse Information:** Spouses and dependents can sometimes be claimed for tax purposes depending on the country and circumstances. If your spouse is in the U.S. and/or you have children living here with you, please answer the questions accordingly.
17. **Income Activity:** Describe the activity for which you are receiving payment or financial benefit from George Mason University. If you are working list or describe the job title. (Examples: Graduate Research Assistant, Faculty, On Campus Student Employment, conference presenter) If you are receiving a financial benefit describe what you will be receiving. (Examples: academic award, scholarship, fellowship, travel reimbursement)
18. **Consultants/Self-employed:** Please check the appropriate box. This includes any office at any location specifically identified with you. This is important for analysis of tax treaty benefits.
19. **Actual Date of Entry:** Include the month, day and year of U.S. entry for your current status. Approximate if you do not know.
20. **Status End Date:** Include the end date of your current immigration status found on immigration documents such as your I-20, DS-2019 or I-94. Otherwise list the date you plan to leave the U.S. Typically dates of exits are needed for those in the U.S. on visitor visas or visa waivers.